

**Ministry of Higher Education and Scientific Research  
Scientific Supervision and Scientific Evaluation Apparatus  
Directorate of Quality Assurance and Academic Accreditation  
Accreditation Department**



# **Academic Program and Course Description Guide**

**2024**

## **Introduction:**

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

## **Concepts and terminology:**

**Academic Program Description:** The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

**Course Description:** Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

**Program Vision:** An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

**Program Mission:** Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

**Program Objectives:** They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

**Curriculum Structure:** All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

**Learning Outcomes:** A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

**Teaching and learning strategies:** They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

## Academic Program Description Form

University Name: ..Al nahrain University.....

Faculty/Institute: ...College of Law.....

Scientific Department: .....Law....

Academic or Professional Program Name: .....Law.....

Final Certificate Name: ....Law.....

Academic System:.....

Description Preparation Date: 3/2024

File Completion Date:3/2024

Signature:



Head of Department

Name: prof: saja

mohammed abbas

Date:3/2024

Signature:



Scientific Associate

Name:Salma Talal

Date:3/2024

The file is checked by: Zahraa Naser

Department of Quality Assurance and University Performance

Director of the Quality Assurance and University Performance Department:

Date: 3/2024

Signature:



Approval of the Dean

## **1. Program Vision**

Serving the legal profession and legal consultations by providing distinguished legal education, based on the practical method of legal rules and their application to various types of problems and issues, and contributing to community service and preserving rights among its members. The Law Department at the College of Law / Al-Nahrain University also seeks to build a society developed in its awareness. Legal and to graduate generations who are qualified, committed and believers in the highest and noble values and implant them in their souls in order to contribute to the progress, advancement and development of society and achieve justice and equality.

## **2. Program Mission**

The Law Department seeks to attract distinguished competencies of professors in the field of public and private law, to enhance legal scientific capabilities and transfer academic experiences by professors studying outside Iraq. Indeed, the department has achieved what it seeks, as it is attested to the excellence of its staff since its founding, as well as its students who have proven its worth in various government jobs. From judges, professors, lawyers, ministers, and others, we seek to prepare and graduate specialized legal cadres, deepen practical research in various legal specializations, consolidate the concept of the rule of law in the state, spread the culture of justice and protect the rights and legal centers of individuals, and strengthen cultural and scientific ties with scientific institutions in order to reach accreditation. Institutional requirements for quality higher education.

## **3. Program Objectives**

- Developing the capabilities of faculty members by participating in conferences,

seminars and specialized courses.

- Developing scientific and cognitive relations with other corresponding colleges at home and abroad.
- Keeping pace with developments with scientific research that addresses contemporary challenges to raise the level of legal knowledge.
- Strengthening scientific twinning with corresponding colleges and specialized local, regional and international organizations
- The Law Department aims to provide the community with qualified legal cadres so that they can fill their work tasks in society as lawyers or legal employees in state departments, or join the judiciary, or perhaps carry out teaching tasks and capable cadres. For this reason, the department was keen to provide a virtual courtroom and a legal clinic for its students to train students. Practically to create competent cadres in the labor market.
- Qualifying students with general legal academic qualifications in order to develop intellectual knowledge in law
- Qualifying students with legal sciences, legal schools, and comparative jurisprudential trends/comparative law approaches
- Working to apply theoretical and practical aspects in the legal clinic in the form of a virtual court

#### **4. Program Accreditation**

no

#### **5. Other external influences**

Summer training in the courts and in legal clinics at the Faculty of Law

## 6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution Requirements	44	96		
College Requirements				
Department Requirements				
Summer Training				
Other				

\* This can include notes whether the course is basic or optional.

## 7. Program Description

Year/Level	Course Code	Course Name	Credit Hours	
Fourth	NLU-410	, the legal clinic	theoretical	practical
			√	One hour

## 8. Expected learning outcomes of the program

Knowledge	
<p>A- Cognitive objectives.</p> <p>A1- Knowledge of the legal provisions in civil law</p> <p>A2- Understanding, memorizing and applying legal provisions</p> <p>A3- Analysis of legal texts</p> <p>A4- The ability to provide legal advice</p> <p>A5- Solve and identify legal problems in the courts</p> <p>B - Skills objectives of the program:</p>	Discussions

B1– The ability to give reasons for court decisions B2– Qualification and ability to plead before the courts B3 – The ability to write a petition and the ability to defend	
<b>Skills</b>	
Clarifying and explaining all these materials to the student and conducting some lectures on the process of forming a virtual court by the students. Field visits to the courts so that the students can	Discussions
Enabling the student to know the relationship between vulnerable groups and those providing legal advice in the legal clinic	Daily oral and written tests
<b>Ethics</b>	
Enabling the student to solve problems presented in the courts. Especially for vulnerable groups (those with very limited income) and giving them the right direction	Monthly tests
Periodic examinations, as well as oral examinations, and sometimes the examinations take place suddenly and a case is prepared	Monthly tests

## 9. Teaching and Learning Strategies

- Written tests
- 2– Oral exams
- 3– Surprise tests
- 4– Testing in conducting pleadings and how to defend the client4
- 5 – General and qualifying transferable skills (other skills related to employability)



and personal development).

6– Referring to websites and reviewing events that are considered current affairs and explaining them to students, in order to develop the information provided to students.

7– Relying on personal effort and knowing how to use and invest time better

8–Field training, research and work papers, practical exams

## 10. Evaluation methods

Implemented at all stages of the program in general.

## 11. Faculty

### Faculty Members

Academic Rank	Specialization		Special Requirements/Skills (if applicable)		Number of the teaching staff	
	General	Special			Staff	Lecturer
Ph.D	private law	civil law			√	

### Professional Development

#### Mentoring new faculty members

Participating in courses, holding seminars and workshops, following up with the head of the department, and the necessity of reviewing all recent publications related to the group of legal sources and training on them continuously, which is consistent with the modern and rapid development of those laws. It briefly describes the process used to guide new and visiting faculty members, full-time and part-time, at the institution and department levels. .

#### Professional development of faculty members

Follow-up of the deanship and the head of the department, ongoing courses, holding meetings, questionnaires, and the necessity of continuous access to published and recent scientific research in internationally ranked journals. Briefly describe the academic and professional

development plan and arrangements for faculty members such as teaching and learning strategies, assessment of learning outcomes, professional development, etc.

## **12. Acceptance Criterion**

- **A book, research and basic research by Dr. Raad Aday Hussein / Faculty of Law – Al-Nahrain University**
  - **Public sources**
  - **PowerPoint lectures**
  - **Internet resources, as well as Egyptian and Arab universities and international universities related to the specialty.**
- **College of Law website – Al-Nahrain University**
- **College of Law Guide and University Guide**
  - **Student graduation guide**

## **13. The most important sources of information about the program**

- Adopting other modern sources
- Updating the academic material by developing the version of the operational and applied programs that are explained
- Developing the curriculum by introducing topics related to comparative laws and searching for information in them

## **14. Program Development Plan**

Program Skills Outline															
				Required program Learning outcomes											
Year/Level	Course Code	Course Name	Basic or optional	Knowledge				Skills				Ethics			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4
Fourth		Legal clinic	my choice	√	√	√	√	√	√	√	√	√	√	√	√

- Please tick the boxes corresponding to the individual program learning outcomes under evaluation.

## Course Description Form

1. Course Name:	
Legal clinic	
2. Course Code:	
3. Semester / Year:	
The first and second courses for the academic year 2023–2024	
4. Description Preparation Date:	
2024 / 3 / 24	
5. Available Attendance Forms:	
Presence in the halls	
6. Number of Credit Hours (Total) / Number of Units (Total)	
1 hour - 1 unit	
7. Course administrator's name (mention all, if more than one name)	
M. Dr.. Saif Hadi Abdullah Al-Zwaini Email: Saif.hadi@nahrainuniv.edu.iq	
8. Course Objectives	
<b>Course Objectives</b>	<ul style="list-style-type: none"> <li>1– The student will benefit from discovering the laws that govern the courts of first instance</li> <li>2– That the student knows how to deal with writing a petition and defenses</li> <li>3– That the student understands how to file a lawsuit</li> <li>4 – The ability to criticize texts in light of theories and facts</li> <li>5 – The ability to find legal solutions to the problems raised</li> <li>6– The ability to plead before the courts.</li> </ul>
9. Teaching and Learning Strategies	

## 10. Course Structure

Evaluation method	Learning method	Unit or subject name	Required Learning Outcomes	Hours	Week
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	- What are the humanitarian duties of a lawyer and the conditions of his work?		1	Week1
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	What is the concept of the legal clinic?		1	Week2
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	What are the reasons that prevent the provision of written advice regarding the legal clinic?		1	Week3
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	What are the requirements for registration in the register of Iraqi lawyers? Is it permissible for a lawyer from Arab countries to plead certain cases before Iraqi courts at the level corresponding to his?		1	Week4
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	- Explaining crimes against honor		1	Week5

Share Oral and written tests Quarterly exams	Student discussion Educational seminars	What is the benefit of establishing a legal clinic in Iraq?		1	<b>Week6</b>
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	The most important recommendations regarding the legal clinic		1	<b>Week7</b>
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	Elements of the legal clinic		1	<b>Week8</b>
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	Definition of legal clinic		1	<b>Week9</b>
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	The nature of the work of the legal clinic		1	<b>Week10</b>
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	The mechanism of work within the legal clinic is different		1	<b>Week11</b>

Share Oral and written tests Quarterly exams	Student discussion Educational seminars	Civil liability for students or supervisors of the legal clinic		1	<b>Week12</b>
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	Adapting the work of the legal clinic and its impact on achieving civil liability		1	<b>Week13</b>
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	Pictures of breaches that give rise to civil liability		1	<b>Week14</b>
Share Oral and written tests Quarterly exams	Student discussion Educational seminars	Pictures of breaches that give rise to civil liability		1	<b>Week15</b>

## 11. Course Evaluation

30 marks for the written exam - 10 marks for the surprise and attendance exam, so that the annual endeavor becomes 40 marks  
60 marks for the final exam

## 12. Learning and Teaching Resources

Books and specialized research in the legal clinic -	A.M.D. Raad Aday Hussein / Faculty of Law - Al-Nahrain University
Main references-sources	
Recommended supporting books and references (scientific journals, reports....)	
Electronic references, Internet sites	Websites related to the curriculum