

**Ministry of Higher Education and Scientific Research
Scientific Supervision and Scientific Evaluation Apparatus
Directorate of Quality Assurance and Academic Accreditation
Accreditation Department**



Academic Program and Course Description Guide

2024

Introduction:

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

Concepts and terminology:

Academic Program Description: The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

Course Description: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

Program Vision: An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

Program Mission: Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

Program Objectives: They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

Curriculum Structure: All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

Learning Outcomes: A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

Teaching and learning strategies: They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

Academic Program Description Form

University Name: ..Al nahrain University.....

Faculty/Institute: ...College of Law.....

Scientific Department:Law....

Academic or Professional Program Name:Law.....

Final Certificate Name:Law.....

Academic System:.....

Description Preparation Date: 3/2024

File Completion Date:3/2024

Signature:



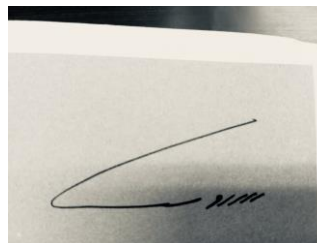
Head of

DepartmentName:D. Raad

Hashem Amin

Date:

Signature:



Scientific Associate Name:

D. Salma Talal

Date:

The file is checked by:

Department of Quality Assurance and University Performance

Director of the Quality Assurance and University Performance Department: L.

Zahraa Naser

Date: 3/2024

Signature:



Approval of the Dean

1. Program Vision

Prepare for the legal service to obtain legal advice by submitting a distinguished application

2. Program Mission

Preparing and graduating specialized legal staff and deepening scientific research in various legal specializations

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3. Program Objectives

1- Developing the capabilities of faculty members by participating in conferences, seminars and specialized courses

2- Developing scientific and cognitive relations with other corresponding colleges at home and abroad

4. Program Accreditation

Does the program have program accreditation? And from which agency?

5. Other external influences

Is there a sponsor for the program?

6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution Requirements	44	96	
College Requirements				
Department Requirements				
Summer Training				
Other				

* This can include notes whether the course is basic or optional.

7. Program Description

Year/Level	Course Code	Course Name	Credit Hours	
			theoretical	practical
	NLU-210	Constitutional and administrative law and headway		
2			Yes	

8. Expected learning outcomes of the program

Knowledge	
Legal skill	Skill of speaking English
Skills	
Law making	Skill of translating legal English

Justice and integrity	Justice and integrity
Ethics	
Learning Outcomes 4	Learning Outcomes Statement 4
Learning Outcomes 5	Learning Outcomes Statement 5

9. Teaching and Learning Strategies
Teaching and learning strategies and methods adopted in the implementation of the program in general.

10. Evaluation methods
Implemented at all stages of the program in general.

11. Faculty					
Faculty Members					
Academic Rank	Specialization		Special Requirements/Skills (if applicable)	Number of the teaching staff	
	General	Special		Staff	Lecturer
	/			/	

Professional Development
Mentoring new faculty members
Progressive training
Professional development of faculty members

Developing teachers by enrolling them in courses inside Iraq and holding training workshops

12. Acceptance Criterion

Central admission

13. The most important sources of information about the program

Iraqi Constitution for 2005

14. Program Development Plan

Updating ideas

Program Skills Outline

				Required program Learning outcomes														
Year/Level	Course Code	Course Name	Basic or optional	Knowledge				Skills				Ethics						
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4			
2		Constitutional and administrative law and headway				•												•

- **Please tick the boxes corresponding to the individual program learning outcomes under evaluation.**

Course Description Form

1. Course Name:					
Constitutional and administrative law and headway					
2. Course Code:					
3. Semester / Year:					
2					
4. Description Preparation Date:					
٢٠٢٤-٣-٢٥					
5. Available Attendance Forms:					
Alecture					
6. Number of Credit Hours (Total) / Number of Units (Total)					
3					
7. Course administrator's name (mention all, if more than one name)					
Name: ayaat mohammed saud Email: ayaatalnajar90@gmail.com					
8. Course Objectives					
Course Objectives	<ul style="list-style-type: none"> • Definition of Constitutional and administrative law and headway Knowledge of legal constitutional rule •developing of administrative law in frnsh and Iraq • 				
9. Teaching and Learning Strategies					
Strategy	alecture				
10. Course Structure					
Week	Hours	Required Learning Outcomes	Unit or subject name	Learning method	Evaluation method
١	٢		Constitution	alectu	

			and administrati law a headway		
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11. Course Evaluation

Distributing the score out of 100 according to the tasks assigned to the student such as daily preparation, daily oral, monthly, or written exams, reports etc

12. Learning and Teaching Resources

Required textbooks (curricular books, if any)	
Main references (sources)	
Recommended books and references (scientific journals, reports...)	
Electronic References, Websites	