

**Ministry of Higher Education and Scientific Research  
Scientific Supervision and Scientific Evaluation Apparatus  
Directorate of Quality Assurance and Academic Accreditation  
Accreditation Department**



# **Academic Program and Course Description Guide**

**2024**

## **Introduction:**

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

## **Concepts and terminology:**

**Academic Program Description:** The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

**Course Description:** Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

**Program Vision:** An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

**Program Mission:** Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

**Program Objectives:** They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

**Curriculum Structure:** All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

**Learning Outcomes:** A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

**Teaching and learning strategies:** They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

## Academic Program Description Form

University Name: ..Al nahrain University.....

Faculty/Institute: ...College of Law.....

Scientific Department: .....Law....

Academic or Professional Program Name: .....Law.....

Final Certificate Name: ....Law.....

Academic System:.....

Description Preparation Date: 3/2024

File Completion Date:3/2024

Signature:



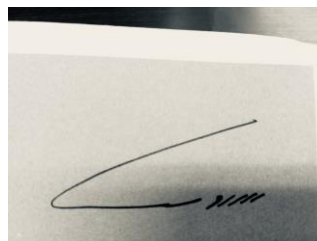
Head of

DepartmentName:D. Raad

Hashem Amin

Date:

Signature:



Scientific Associate Name:

D. Salma Talal

Date:

The file is checked by:

Department of Quality Assurance and University Performance

Director of the Quality Assurance and University Performance Department: L.

ZahraaNaser

Date: 3/2024

Signature:



Approval of the Dean

### **1. Program Vision**

Serving the legal profession and legal consultations by providing distinguished legal education, based on the practical approach to legal rules and their application to various types of problems and issues, and contributing to serving society and preserving rights among its members.

### **2. Program Mission**

Preparing and graduating a specialized legal cadre, deepening practical research in various legal specializations, consolidating the concept of the rule of law in the state, spreading the culture of justice and protecting the rights and legal centers of individuals, and strengthening cultural and scientific ties with scientific institutions in order to reach the accreditation required for the quality of higher education.

### **3. Program Objectives**

- Developing the capabilities of faculty members by participating in conferences, seminars and specialized courses.
- Developing scientific and cognitive relations with other corresponding colleges at home and abroad.
- Keeping pace with developments with scientific research that addresses contemporary challenges to raise the level of legal knowledge.
- Strengthening scientific twinning with corresponding colleges and specialized local, regional and international organizations.

### **4. Program Accreditation**

No

### **5. Other external influences**

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### 6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution Requirements	<b>44</b>	<b>96</b>		
College Requirements				
Department Requirements				
Summer Training				
Other				

\* This can include notes whether the course is basic or optional.

### 7. Program Description

Year/Level	Course Code	Course Name	Credit Hours	
The second level	NLU-201	Civil law/provisions of commitment	theoretical	practical

### 8. Expected learning outcomes of the program

Knowledge	
Teaching the student to be familiar with the basic rules for dealing with and managing a computer to help him complete projects, print matters, and create presentations.	Teach the student to be familiar with the provisions of civil law
Skills	
Enabling students to obtain knowledge and understanding of computer components	Enabling students to obtain knowledge and understanding of the provisions of the law and how to resolve civil matters

Enabling students to know and understand computer instructions	nabling the student to solve civil problems and issues
<b>Ethics</b>	

<b>9. Teaching and Learning Strategies</b>
Practical explanation – Practical application by the student – Practical projects

<b>10. Evaluation methods</b>
– Daily exams – Brainstorming – Monthly exam –Assignments

<b>11. Faculty</b>						
<b>Faculty Members</b>						
Academic Rank	Specialization		Special Requirements/Skills (if applicable)		Number of the teaching staff	
	General	Special			Staff	Lecturer
phd	Civil law/provisions of commitment	Civil law/provisions of commitment			√	
master	Civil law/provisions of commitment	Civil law/provisions of commitment			√	

master	Civil law/provisions of commitment	Civil law/provisions of commitment			v	
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### Professional Development

#### Mentoring new faculty members

Participating in courses, holding seminars and workshops, and following up with the department head

#### Professional development of faculty members

Follow up with the deanship and the department presidency, ongoing courses, holding meetings, and questionnaires

### 12. Acceptance Criterion

Central admission (general channel, private education channel)

### 13. The most important sources of information about the program

A methodical book

-Lieutenant

- PowerPoint lectures

- Internet sources

### 14. Program Development Plan

Updating the academic material by developing the version of the operational and applied programs that are explained



Program Skills Outline															
				Required program Learning outcomes											
Year/Level	Course Code	Course Name	Basic or optional	Knowledge				Skills				Ethics			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4
The first level	Basic practical computers		basic												
	Basic theoretical computers		basic												

- Please tick the boxes corresponding to the individual program learning outcomes under evaluation.

## Course Description Form

<b>1. Course Name:</b>					
Computer					
<b>2. Course Code:</b>					
<b>3. Semester / Year:</b>					
The first and second courses for the academic year 2023–2024					
<b>4. Description Preparation Date:</b>					
3/2024					
<b>5. Available Attendance Forms:</b>					
Presence in halls and laboratories					
<b>6. Number of Credit Hours (Total) / Number of Units (Total)</b>					
2 hours - 2 units					
<b>7. Course administrator's name (mention all, if more than one name)</b>					
Name: : M.D.shamil Ibrahim/ <a href="mailto:shamil.ibrahim@nahrainuniv.edu.iq">shamil.ibrahim@nahrainuniv.edu.iq</a>					
Name: M. D.zena hwsen/@nahrainuniv.edu.iqzena.h					
<b>8. Course Objectives</b>					
<b>Course Objectives</b>			<ul style="list-style-type: none"> <li>• The student can benefit from the calculator his practical projects and graduation project</li>   <li>• The student's ability to use a calculator in workplace</li>   <li>• The student uses the calculator to search sources for his research and theses...</li> </ul>		
<b>9. Teaching and Learning Strategies</b>					
<b>Strategy</b>		Practical explanation - Practical application by the student - Practical projects			
<b>10. Course Structure</b>					
<b>Week</b>	<b>Hours</b>	<b>Required Learning Outcomes</b>	<b>Unit or subject</b>	<b>Learning method</b>	<b>Evaluation method</b>

			name		
1	3	Implementation of the			
2		commitment			
3		Means of obtaining			
4		concrete			
5		implementation of			
6		algebra			
7		Implementation in			
8		return			
9		General guarantee			
10		means			
11		The indirect lawsuit			
12		and the lawsuit for			
13		non-enforcement of			
14		dispositions			
15		Moot lawsuit			
16		Interdiction of the			
17		bankrupt debtor			
18		The right to detain for			
19		security			
20		Descriptions of			
21		commitment			
22		Condition and term			
23		Multiple locations of			
24		commitment			
25		Sources of polytheist			
26		religion			
27		Transfer of			
28		commitment			
29		Transfer of debt and			
30		transfer of rights			
31		Expiration of			
32		commitment/fulfilme			
33		The expiry of the			
34		obligation is equivale			
35		to fulfillment			
36		The expiration of			
37		obligation witho			
38		being fulfilled			

## 11. Course Evaluation

10 marks for the surprise exam, 30 marks for the monthly exam, making the annual quest 40, and 60 marks for the final exam.

## 12. Learning and Teaching Resources

Required textbooks (curricular books, if any)	Computer basics and off applications
Main references (sources)	
Recommended books and references (scientific journals, reports...)	Windows binder + Intern search basics binder + Wo binder
Electronic References, Websites	Websites related to t curriculum