Ministry of Higher Education and Scientific Research
Scientific Supervision and Scientific Evaluation Apparatus
Directorate of Quality Assurance and Academic Accreditation
Accreditation Department

Academic Program and Course Description Guide

2024

Introduction:

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

Concepts and terminology:

Academic Program Description: The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

Course Description: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

Program Vision: An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

Program Mission: Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

Program Objectives: They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

Curriculum Structure: All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

Learning Outcomes: A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

Teaching and learning strategies: They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

Academic Program Description Form

University Name: ..Al nahrain University.............

Faculty/Institute: ...College of Law..............

Scientific Department: ....Law....

Academic or Professional Program Name: ......Law......

Final Certificate Name: ....Law.........

Academic System:............

Description Preparation Date: 3/2024

File Completion Date:3/2024

Signature:

Signature:

Head of Department
Name: prof: saja
mohammed abbas
Date:3/2024

Scientific Associate
Name:Salma Talal

Date:3/2024

The file is checked by: Zahraa Naser

Department of Quality Assurance and University Performance

Director of the Quality Assurance and University Performance Department:

Date: 3/2024

Signature:

Approval of the Dean

1. Program Vision

Serving the legal profession and legal consultations by providing distinguished legal education, based on the practical approach to legal rules and their application to various types of problems and issues, and contributing to serving society and preserving rights among its members.

2. Program Mission

Preparing and graduating a specialized legal cadre, deepening practical research in various legal specializations, consolidating the concept of the rule of law in the state, spreading the culture of justice and protecting the rights and legal centers of individuals, and strengthening cultural and scientific ties with scientific institutions in order to reach the accreditation required for the quality of higher education.

3. Program Objectives

• Developing the capabilities of faculty members by participating in conferences, seminars and specialized courses.
• Developing scientific and cognitive relations with other corresponding colleges at home and abroad.
• Keeping pace with developments with scientific research that addresses contemporary challenges to raise the level of legal knowledge.
• Strengthening scientific twinning with corresponding colleges and specialized local, regional and international organizations.

4. Program Accreditation

NO

5. Other external influences

NO

6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution Requirements	**44**	**96**		
College Requirements				
Department Requirements				
Summer Training				
Other				

* This can include notes whether the course is basic or optional.

7. Program Description

Year/Level	Course Code	Course Name	Credit Hours	
			theoretical	practical
Fourth	NLU-403	Law of pleadings and evidence	3 hours a week	

8. Expected learning outcomes of the program

Knowledge	
Memorizing some legal provisions	Use it when needed

Skills	
The ability to find legal solutions	to the problems at hand
The ability to critique texts	In light of theories and facts

Ethics	
Enabling the student to solve the problems they face in the	Monthly duties

subject	
Reducing the student's financial burden by enabling him to rely on his experience and not on offices	Practical projects

9. Teaching and Learning Strategies

• The lecture method was relied upon in teaching the subject of pleadings and proof

• Introducing electronic means into the lecture as clarification tools whenever possible

• Follow the brainstorming method when asking questions in the lecture

• Opening the door for students to discuss and hear their opinions on the lecture topic

10. Evaluation methods

• Written tests

• Oral exams

• Surprise tests

• Providing research and working papers

11. Faculty

Faculty Members

Academic Rank	Specialization	Special Requirements/Skills (if applicable)	Number of the teaching staff

	General	Special			Staff	Lecturer
Doctor teacher	special law	Private			angel	

Professional Development
Mentoring new faculty members
Participating in courses, holding seminars and workshops, and following up with the department head.
Professional development of faculty members
Follow up with the deanship and the department presidency, ongoing courses, holding meetings, and questionnaires.

12.   **Acceptance Criterion**
Central admission in accordance with the laws, regulations and instructions set by the Ministry of Higher Education and Scientific Research (general channel, private education channel).

13.   **The most important sources of information about the program**
- Methodical book. - PowerPoint lectures. - Internet sources.

14.   Program Development Plan
Periodically reviewing the latest books and special research and including them in the plan, as well as the opinion of a student, is a means of developing the study plan.

Program Skills Outline															
				Required program Learning outcomes											
Year/Level	Course Code	Course Name	Basic or optional	Knowledge				Skills				Ethics			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4
Fourth		Law of pleadings and evidence	Basic												

- **Please tick the boxes corresponding to the individual program learning outcomes under evaluation.**

Course Description Form

1. Course Name:
Law of pleadings and evidence

2. Course Code:

3. Semester / Year:
The first and second course /2023_2024

4. Description Preparation Date:
17/3/2024

5. Available Attendance Forms:
Attendance in classrooms

6. Number of Credit Hours (Total) / Number of Units (Total)
3 hours/ 6 units

7. Course administrator's name (mention all, if more than one name)
Name: M.D. Duraid Dawood Khudair Email: rdujkj5790@gmail.com

8. Course Objectives

Course Objectives	• **The ability to receive legal information.** • **The ability to participate with others in solving legal problems.** • **Valuing the values of democracy and respect for the law as a major tool for**

9. Teaching and Learning Strategies

Strategy	1- Giving the lecture 2- Using technological means to present the lecture 3- Asking questions 4- Discussing the lecture topic

10. Course Structure

Week	Hours	Required Learning Outcomes	Unit or subject name	Learning method	Evaluation method
the first	3	Learn about the rules of the law Pleadings, proof,	Law of pleadings a evidence	Presence in front Students	Written exam And oral

		and how Litigation and familiarity with Iraqi courts With evidentiary eviden			

11. Course Evaluation

Distribution of 30 marks for the monthly exam and 10 marks for the daily exam, making the quest 40 and 60 marks for the final exam.

12. Learning and Teaching Resources

Required textbooks (curricular books, if any)	Dr.. Abbas Al-Aboudi/Civil Procedures Law Dr.. Adam Wahib / Law of Evidence
Main references (sources)	
Recommended books and references (scientific journals, reports…)	
Electronic References, Websites	1- Iraqi academic journal websites 2- The base of Iraqi legislation