Ministry of Higher Education and Scientific Research
Scientific Supervision and Scientific Evaluation Apparatus
Directorate of Quality Assurance and Academic Accreditation
Accreditation Department

Academic Program and Course Description Guide

2024

Introduction:

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

Concepts and terminology:

Academic Program Description: The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

Course Description: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

Program Vision: An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

Program Mission: Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

Program Objectives: They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

Curriculum Structure: All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

Learning Outcomes: A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

Teaching and learning strategies: They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

Academic Program Description Form

University Name: ..Al nahrain University.............

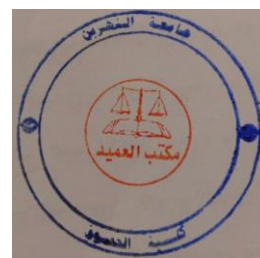Faculty/Institute: ...College of Law...............

Scientific Department: ....Law....

Academic or Professional Program Name: ......Law......

Final Certificate Name: ....Law.........

Academic System:............

Description Preparation Date: 3/2024

File Completion Date:3/2024

Signature: Signature:

Head of   Scientific Associate Name:
DepartmentName:D. Raad   D. Salma Talal
Hashem Amin   Date:
Date:

The file is checked by:

Departmentof Quality Assurance and University Performance

Director of the Quality Assurance and UniversityPerformance Department: L.
  ZahraaNaser

Date: 3/2024

Signature:

Approval of the Dean

1. Program Vision

Serving the legal profession and legal consultations by providing distinguished legal education, based on the practical approach to legal rules and their application to various types of problems and issues, and contributing to serving society and preserving rights among its members.

2. Program Mission

Preparing and graduating a specialized legal cadre, deepening practical research in various legal specializations, consolidating the concept of the rule of law in the state, spreading the culture of justice and protecting the rights and legal centers of individuals, and strengthening cultural and scientific ties with scientific institutions in order to reach the accreditation required for the quality of higher education.

3. Program Objectives

• Developing the capabilities of faculty members by participating in conferences, seminars and specialized courses.
• Developing scientific and cognitive relations with other corresponding colleges at home and abroad.
• Keeping pace with developments with scientific research that addresses contemporary challenges to raise the level of legal knowledge.
• Strengthening scientific twinning with corresponding colleges and specialized local, regional and international organizations.

4. Program Accreditation

No

5. Other external influences

6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution Requirements	**44**	**96**		
College Requirements				
Department Requirements				
Summer Training				
Other				

* This can include notes whether the course is basic or optional.

7. Program Description

Year/Level	Course Code	Course Name	Credit Hours	
The second level	NLU-201	Civil law/provisions of commitment	theoretical	practical

8. Expected learning outcomes of the program

Knowledge

Teaching the student to be familiar with the basic rules for dealing with and managing a computer to help him complete projects, print matters, and create presentations.	Teach the student to be familiar with the provisions of civil law

Skills

Enabling students to obtain knowledge and understanding of computer components	Enabling students to obtain knowledge and understanding of the provisions of the law and how to resolve civil matters

Enabling students to know and understand computer instructions	nabling the student to solve civil problems and issues
Ethics	

9. **Teaching and Learning Strategies**

Practical explanation

‒ Practical application by the student

‒ Practical projects

10. **Evaluation methods**

‒ Daily exams

‒ Brainstorming

‒ Monthly exam

‒Assignments

11. **Faculty**

Faculty Members

Academic Rank	Specialization		Special Requirements/Skills (if applicable)		Number of the teaching staff	
	General	Special			Staff	Lecturer
phd	Civil law/provisions of commitment	Civil law/provisions of commitment			√	
master	Civil law/provisions of commitment	Civil law/provisions of commitment			√	

master	Civil law/provisions of commitment	Civil law/provisions of commitment			√	

Professional Development
Mentoring new faculty members
Participating in courses, holding seminars and workshops, and following up with the department head
Professional development of faculty members
Follow up with the deanship and the department presidency, ongoing courses, holding meetings, and questionnaires

12.　**Acceptance Criterion**
Central admission (general channel, private education channel)

13.　**The most important sources of information about the program**
A methodical book −Lieutenant 　　− PowerPoint lectures 　　− Internet sources

14.　Program Development Plan
Updating the academic material by developing the version of the operational and applied programs that are explained

Program Skills Outline															
				Required program Learning outcomes											
Year/Level	Course Code	Course Name	Basic or optional	Knowledge				Skills				Ethics			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4
The first level	Basic practical computers		basic												
	Basic theoretical computers		basic												

- **Please tick the boxes corresponding to the individual program learning outcomes under evaluation.**

Course Description Form

1. Course Name:
Computer

2. Course Code:

3. Semester / Year:
The first and second courses for the academic year 2023−2024

4. Description Preparation Date:
3/2024

5. Available Attendance Forms:
Presence in halls and laboratories

6. Number of Credit Hours (Total) / Number of Units (Total)
2 hours - 2 units

7. Course administrator's name (mention all, if more than one name)
Name: : M.D.shamil Ibrahim/shamil.ibrahim@nahrainuniv.edu.iq Name: M. D.zena hwsen/@nahrainuniv.edu.iqzena.h

8. Course Objectives

Course Objectives	• **The student can benefit from the calculator his practical projects and graduation project** • **The student's ability to use a calculator in workplace** • **The student uses the calculator to search sources for his research and theses…**

9. Teaching and Learning Strategies

Strategy	Practical explanation - Practical application by the student - Practical projects

10. Course Structure

Week	Hours	Required Learning Outcomes	Unit or subject	Learning method	Evaluation method

			name		
1	3				
2		Implementation of th commitment			
3		Means of obtaining concrete implementation of algebra			
4		Implementation in return			
5		General guarantee means			
6		The indirect lawsuit and the lawsuit for non-enforcement of dispositions			
7					
8		Moot lawsuit			
9		Interdiction of the bankrupt debtor			
10		The right to detain fo security			
		Descriptions of commitment			
11		Condition and term			
		Multiple locations of commitment			
12		Sources of polytheist religion			
		Transfer of commitment			
13		Transfer of debt and transfer of rights			
		Expiration of commitment/fulfilme			
14		The expiry of the obligation is equivale to fulfillment			
15		The expiration of obligation witho being fulfilled			

11. Course Evaluation	
10 marks for the surprise exam, 30 marks for the monthly exam, making the annual quest 40, and 60 marks for the final exam.	

12. Learning and Teaching Resources	
Required textbooks (curricular books, if any)	Computer basics and off applications
Main references (sources)	
Recommended books and references (scientific journals, reports…)	Windows binder + Interr search basics binder + Wc binder
Electronic References, Websites	Websites related to t curriculum