Ministry of Higher Education and Scientific Research Scientific Supervision and Scientific Evaluation Apparatus Directorate of Quality Assurance and Academic Accreditation Accreditation Department



# Academic Program and Course Description Guide

# Introduction:

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

1

# **Concepts and terminology:**

<u>Academic Program Description</u>: The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

<u>Course Description</u>: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

**<u>Program Vision</u>**: An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

**<u>Program Mission</u>**: Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

**<u>Program Objectives</u>**: They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

<u>Curriculum Structure</u>: All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

**Learning Outcomes:** A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

<u>Teaching and learning strategies</u>: They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

2

# **Academic Program Description Form**

University Name: ..Al nahrain University...... Faculty/Institute: ...College of Law...... Scientific Department: .....Law.... Academic or Professional Program Name: .....Law..... Final Certificate Name: ....Law..... Academic System:..... Description Preparation Date: 3/2024 File Completion Date:3/2024



## Signature:



Head of DepartmentName:D. Raad Hashem Amin Date: Signature:



Scientific Associate Name: D. Salma Talal Date:

The file is checked by:

Departmentof Quality Assurance and University Performance

Director of the Quality Assurance and UniversityPerformance Department: L.

ZahraaNaser

Date: 3/2024

Signature:

Approval of the Dean

## 1. Program Vision

Program vision is written here as stated in the university's catalogue and website.

# 2. **Program Mission**

Program mission is written here as stated in the university's catalogue and website.

# 3. Program Objectives

General statements describing what the program or institution intends to achieve.

# 4. Program Accreditation

Does the program have program accreditation? And from which agency?

# 5. Other external influences

Is there a sponsor for the program?

6. Program Structure							
Program Structure	Number of	Credit hours	Percentage	Reviews*			
	Courses						
Institution	44	96					
Requirements							
College Requirements							
Department							
Requirements							
Summer Training							
Other							

\* This can include notes whether the course is basic or optional.

7. Program Description						
Year/Level	Course Code	Course Name		Credit Hours		
the second	NLU-208	Environmental law	theoretical	practical		

8. Expected learning outcomes of the program					
Knowledge					
1- Teaching the student to be	Theoretical knowledge through lectures				
familiar with the basic principles					
of international law in					
environmental protection					
2- Introducing national					
legislation					
A3- Knowledge of the actual					
application of the law in Iraq					
and countries around the world					
Skills					
- The ability to link the	Discussions				
theoretical study to the					
principles of environmental					
protection law					
	Learning Outcomes Statement 3				
Ethics					
Knowing how to extract or	the test				
devise solutions to obstacles to					
environmental law enforcement					

# 9. Teaching and Learning Strategies

Teaching and learning strategies and methods adopted in the implementation of

the program in general.

#### 10. Evaluation methods

Implemented at all stages of the program in general. – Daily exams

- Brainstorming
- Monthly exam

**Duties** 

11. Faculty								
Faculty Members								
Academic Rank	Specialization		Special Requirements/Skills (if applicable)		Number of the teaching staff			
	General	Special			Staff	Lecturer		

#### **Professional Development**

#### Mentoring new faculty members

Briefly describes the process used to mentor new, visiting, full-time, and part-time faculty at the institution and department level.

Professional development of faculty members

Briefly describe the academic and professional development plan and arrangements for faculty such as teaching and learning strategies, assessment of learning outcomes, professional development, etc.

#### 12. Acceptance Criterion

(Setting regulations related to enrollment in the college or institute, whether central admission or others) 1. Central admission based on instructions from the Ministry of Higher Education and Scientific Research

2. Admission according to the parallel education channel in accordance with the instructions of the Ministry of Higher Education and Scientific Research

# 13. The most important sources of information about the program

State briefly the sources of information about the program.

A methodical book

-Lieutenant

- PowerPoint lectures

14. Program Development Plan

	Program Skills Outline														
					Required program Learning outcomes										
2	Course Name	ame	Knov	vledge			Skills	5			Ethics				
			optional	A1	A2	A3	A4	B1	B2	<b>B3</b>	<b>B4</b>	C1	C2	С3	<b>C4</b>
the second		Environm ental law	Optional												

• Please tick the boxes corresponding to the individual program learning outcomes under evaluation.

# **Course Description Form**

**Environmental Protection Law** 

2. Course Code:

3. Semester / Year:

The second course for the academic year 2023–2024

4. Description Preparation Date:

3/2024

5. Available Attendance Forms:

Presence in the halls

6. Number of Credit Hours (Total) / Number of Units (Total)

2 hours – 2 units

7. Course administrator's name (mention all, if more than one name) Name: Name: Dr. Fadia Hafez Jassim and Dr. Sabreen Naji Email:

### 8. Course Objectives

Course Objectives 1- Directing the student to t	
need to notice the financial problems that Iraq	<ul> <li>The student benefits from</li> </ul>
and elsewhere suffer from.	explanation of the material
2- Helping the student to apply legal rules to	<ul> <li>The student's ability to discuss a</li> </ul>
reality.	ask questions during the lecture
3– Introducing the student to internatio	•
agreements related to environmental law	

9. Teaching and Learning Strategies

Strategy

- Theoretical explanation
- Asking questions and discussing with the student

10. Course Structure							
Week	Hours	Required Learning	Unit or subject	Learning	Evaluation		
		Outcomes	name	method	method		

1	2	Definition of	
	The student'	public and	
	knowledge o	private need	
2	general and	criteria for	
	specific need	discriminati	
	their	and the	
	importance,	relationship	
	and how to	environmen	
3	satisfy them	law to	
		internationa	
		law,	
		administrati	
4		law, and	
		internationa	
5		criminal law	
		Introducing	
6		the student t	
		the	
7		environmen	
		protection la	
		Statement of	
8		the efforts of	
-		internationa	
		and regional	
		organization	
		in	
9		environmen	
-		protection	
		Criminal	
		protection	
10		Administrati	
		control bodi	
11		and means	
		Environmen	
		protection ir	
12		Iraqi	
		legislation	
13		Entities	
		responsible	
		protecting th	
14		environmen	
-		The validity	
		the protectio	

# 11. Course Evaluation

Distributing the score out of 100 according to the tasks assigned to the student such as daily preparation, daily oral, monthly, or written exams, reports .... etc

# 12. Learning and Teaching Resources

Required textbooks (curricular books, if an	Lectures
Main references (sources)	
Recommended books and references	
(scientific journals, reports)	
Electronic References, Websites	